



Minutes from 1st meeting of the SP

Time: 10th of September 2022, 10:00-16:00

Place: NLA University College campus Oslo

Present:

- **SP:** Vår Eline Nilsen, Celia Kathrine Engesæth, Jahanzaib Safdar, Abednego Akwasi Asante Asiedu, Nikolai Nilsen Bjerke, Madhu Bilas Neupane, Malin Måøy, Synnøve Johnsen Åslid, Helene Meek Lindås, Cassandra Brown
- **Other Participants:** Susanne Sævdal Bere, Sarah Helland, Rector Sigbjørn Sødal, Head of Academic Affairs Marit Offerdal
- **Absent:** Kristine Lande, Natali Lien

Agenda for meeting:

SP 47/22 Approvals

SP 48/22 Reports and announcements

SP 49/22 Buddy week

SP 50/22 Budget 2022/23

SP 51/22 Statues are revised for possible changes

SP 52/22 Action Plan

SP 53/22 Survey

SP 54/22 Meeting Plan

SP 55/22 Social activity

SP 56/22 Miscellaneous and meeting feedback

SP 47/22 Approvals

Proposed resolution:

- Susanne is elected official-reporter
- Susanne is elected moderator
- Vår Eline is elected chairwoman
- Summoning and agenda approved
- Additions to the meeting agenda raised

Decision:

- Susanne is elected official-reporter
- Susanne is elected moderator
- Vår Eline is elected chairwoman
- Summoning and agenda approved
- Additions to the meeting agenda raised
- Format, language and translation in the documents
- Visibility of the student representative handbook
- Visibility of the SP and SCs meetings
- Resolution on electricity prices and food prices

- Two members of the SP have resigned, and LOKUT needs two new members
- «bøssebærere» for doctors without border

SP 48/22 Reports and announcements

- Organizational consultant explained the rules of conduct during the meeting
- Vår Eline informed about UH-nett vest
- NSO avspark conference
- Executive committee training seminar
- Conversation between president and each SP member (medarbeidersamtale)
- Rector and Head of academic affairs greeted the SP Parliament via zoom

SP 49/22 Buddy week

The buddy board in Breistein attended digitally to inform the Student Parliament of the buddy week in Bergen that took place in August. It was deemed successful, even though they started a bit late with the planning, with many new students attending the buddy programme and the events arranged by the buddy board. There were no alcohol-free groups in Breistein this year, due to a lack of interest among the new students.

SP 50/22 Budget

The student Parliament was to approve a budget for 2022/23. AUs suggestion for budget was revised, and changes made.

Some of the comments on what needed to be changed, was for the student council to be assigned more funds. It was especially argued that the student council in Oslo should receive more funds because of their high activity levels.

The suggestions made in regard to the post allocated to the student councils:

1. The student council in Oslo gets 20 000 kr more allocated per semester

2. The student council in Oslo are allocated 10 000 kr more, and the activity funds are increased by 10 000 kr.
3. Increase the activity funds
4. Allocate 10 000 kr more per semester for the student council in Oslo and 20 000 kr per semester additionally on activity funds

The other suggestion made was to increase the sum allocated to promotion, in order to be able to buy hoodies and drinking bottles for all members of the student parliament. Also, to be able to boost social media presence with paid advertising on social media platforms.

Proposed suggestion:

Increase the promotion post with 5000 kr

Decision:

- *Allocate 10 000 kr more per semester for the student council in Oslo and 20 000 kr per semester additionally on activity funds.*
- *Increase the promotion post with 5000 kr.*

The budget for 2022/23 is approved with all changes made. See attachment 1 for final version of the budget.

SP 51/22 Statues are revised for possible changes

The statues of the student Parliament were gone through, and open for changes if necessary. There were some comments on the English translation of the statutes, with some words not sounding right. The SP wanted to replace the word «shop steward» with «student

representative». The executive committee will make the necessary editorial changes to the statutes.

Proposed changes:

- Change Staffeldtsgate to Oslo in § 3a. The paragraph will then sound as follows: «At local level, student democracy is organized through student councils at Breistein, Gimlekollen, Sandviken and Oslo.
- Add: «and communications manager» to §8a
- Add under «committee»: § 11c the communications manager has the right to set up a communications committee
- Change “must” to “should” in § 10d. The new wording is: «The Student Council should be elected by 15 September»

Decision:

- *Change Staffeldtsgate to Oslo in § 3a. The paragraph will then sound as follows: «At local level, student democracy is organized through student councils at Breistein, Gimlekollen, Sandviken and Oslo.*
- *Add: «and communications manager» to §8a*
- *Add under «committee»: § 11c the communications manager has the right to set up a communications committee*
- *Change “must” to “should” in § 10d. The new wording is: «The Student Council should be elected by 15 September»*

The statutes with all changes made were unanimously approved.

SP 53/22 Survey

The SP president has a suggestion to conduct a survey among students where they can give feedback on cases SP can work on. It is possible to cooperate with SCs regarding the surveys. Some feedback provided from the student parliament:

- Good idea, but problem is engagement among students. A lot of people will not take the time to answer the survey.
- The survey should not be as long, as for example other student surveys.
- It is better to talk face-to-face with the students and hear their opinions.
- One could send a SMS to all the students regarding the survey and engage the student representatives to motivate the class to answer the survey.
- One could make a QR code so it's easier to click on it
- Necessary that the survey is phone friendly.
- Do not have to be a big survey, it could be just one question.
- Instead of a survey you could have a recurring QR code on Toaletten where the students can send in cases and suggestions.

SP 52/22 Action plan

The student parliament approved an action plan for 2022/23. The executive committee had already made a draft, which were then subject to changes within SP. Some of the disagreements of AU suggestions on an action plan were regarding point 4 work for a more sustainable operation and point 5 Create a 5-year action plan.

See attachment 2 for final version of the action plan.

Proposed changes:

1. Add to point 1:

«The student Parliament should engage a team of psychologists or pastors to support students who are feeling lonely in the school

The SP should also provide some funds to buy movie tickets, dinner coupons to support such students who are in need and feeling lonely on campus»

2. Remove point 5 «create a 5-year action plan»
3. Remove point 4 «work for a more sustainable operation»

Decision:

- Remove point 5 create a 5-year action plan

Action plan for 2022/23 is approved

SP 53/22 Meeting plan

The following dates are approved by SP as the meeting plan for the period of 2022/2023:

2. Saturday 1st of October - Kristiansand
3. Saturday 5th of November - Bergen
4. Digital meeting in December if necessary - Date for meeting will be decided in November
5. Friday 13th - Sunday 15th of January - Kristiansand
6. Saturday 4th of February - Oslo
7. Saturday 4th of March - Bergen
8. Saturday 15th of April - Oslo
9. Saturday 6th of May - Bergen (old members of the student parliament meet, if necessary, on zoom)

Decision:

The SP approves the proposed meeting plan for 2022/23

SP 56/22 Miscellaneous and meeting feedback

56.1 Format, language, and translation in the documents

There were some feedbacks that the meeting documents were formatted strangely, with the wording and spacing difficult to read. There were some discontinuities on English words used across the documents. There should in the future be a continuity in the documents where the same format and English words are used on all documents. Synnøve can help with the formatting if necessary.

56.2 Visibility of the student representative handbook

The student representative handbook should be more visible and accessible. The organizational consultant informed the SP that the handbook has been published on the student parliaments website, and the SCs google drive. It will also be sent via email to all the new student representatives.

56.3 Visibility of the SP and SCs meetings

It is stated that the student parliament meetings and student council meetings are open to everyone, however it is difficult for the student to know when the meetings happen. There was a suggestion that the communications manager could announce the date of the meeting on Toaletten in advance.

56.4 Resolution on electricity prices and food prices

The political vice president suggested the SP could write a resolution on the current situation with increased electricity and food prices. He asked the SP on feedback. It was suggested to include rent as well in the resolution. SP suggested that the resolution (drafted by the political committee) could be put up as a discussion on the next SP meeting in October.

56.5 Two members of the SP have resigned, and LOKUT needs two new members

Espen Bjørndal and Ane Wetteland Braut has decided to resign from their position in the Student Parliament. This also includes all positions in the committees they are a part of.

Cassandra Brown and Kristine Lande has therefore become members of the student parliament with voting and suggestion rights.

There are therefore two positions open in LOKUT, as a member and a deputy member.

There was nobody in the SP that wanted to fill the position, so it will be raised as a case on the SP meeting in October as well.

Regarding the lack of deputy members of the SP, SP decided that they will ask each student council, and students they think could be interested at each campus to run as deputy members. The first interested will get the positions available.

Decision:

Malin Måøy will be a temporary representative for the LOKUT meeting the 28th of September. There will be chosen new members of LOKUT on the next student parliament meeting

56.6 «bøssebærere» for doctors without border.

Doctors without Borders need «bøssebærere» (fundraisers walking door to door) for the campaign day the 23rd of October (TV-aksjonen). If someone is interested in volunteering, they can send a message to Vår Eline (SP president).

56.7 Meeting feedback

- Use a microphone if someone is on zoom, and have better video quality
- Read the documents beforehand, and send in suggestion of changes before the meetings
- Start each meeting with clear instructions on what the case is and what we are discussing
- Have someone that is translating. Confusing when someone is switching languages.

- Create a list of English translation words, which can be available during the meeting
- Remember to register at the sign-up form of the SP-meeting
- When criticising a case or argument, it would be beneficial if one could also come with a solution or alternative suggestion
- Breaks be more evenly separated and equally long
- Change up the sitting arrangements. Do not sit just by your friend, and try including people
- Make suggestions based on the wants and needs of your campus, and not solely on what is benefitting you as a person
- Have name tags for everyone for the next meeting

Attachment 1:

Budsjett for Studentdemokratiet ved NLA Høgskolen 2022/2023					
Approved 10.09.22					
Inntekter					
Inntekter:	Utbetalinger pr semester	Antall Utbet. pr år			Totalt pr år:
Driftsmidler fra NLA Høgskolen / funds from NLA	275 000	2			550 000
Sum inntekter / sum income					550 000
Kostnader					
Honorarer / compensation:	Utbetalinger pr kvartal	Antall Utbet. pr år	Antall:		Totalt pr år:
SP-leder / SP-president:	15 000	4	1		60 000
SP-nestleder / SP-vice president:	8 000	4	2		64 000
SR- leder / SR president:	4 500	4	4		72 000
SR- nestleder / SR-vice president:	2 750	4	4		44 000
Kommunikasjonsansvarlig SP / communications manager	4 500	4	1		18 000
Sum honorarer / sum compensation:					258 000
Studentråd:	Utbetalinger pr semester	Antall Utbet. pr år	Antall		Totalt pr år:
Sandviken:	15 000	2	1		30 000
Breistein:	15 000	2	1		30 000
Staffeldts:	30 000	2	1		60 000
Gimlekollen:	15 000	2	1		30 000
Fadderuke / buddy week	30 000	1	4		120 000
Søkbare aktivitetsmidler / activity funds	35 000	2	1		70 000
Sum SR:					340 000
Studentparlamentet:			Antall:		Totalt pr år:
Reiseutgifter SP-møte / Travelling expenses SP-meetings	35 000	pr møte / per meeting	8		280 000
Mat SP-møte/ Food SP-meetings	4 500	pr møte / per meeting	8		36 000
Andre reiseutgifter / other travelling expenses	5 000		1		5 000
Teambuilding/i egen by	2 000	pr møte / per meeting	8		16 000

Arbeidsutvalget / Working group	13 000	pr seminar / per seminar	3	39 000
Promotering / promoting	20 000		1	20 000
Shot aktiviteter/tiltak / SHoT activities and initiatives	2500		1	2 500
Annet / other	4000		1	4 000
Sum SP:				402 500
Sum kostnader / sum expenses:				1 000 500
Resultat:				Totalt pr år
Sum inntekter / sum income:				550 000
Sum kostnader/ sum expenses:				-1 000 500
Resultat / Results:				-450 500

Attachment 2:

[Action plan for the Student Parliament 2022/2023:](#)

Approved 10.09.2022

1. Students' health and wellbeing survey 2022

The results from the SHot 2021 shows that NLA lies close to the average in several areas. Loneliness is for example prevalent in the school. SP wants to among other things look at measures which can better include students within the study environment. The student parliament also wants to look at measures to increase student participation in the survey.

2. Making visible the student democracy at NLA

The student parliament wants to redesign the strategies and plan for next year's elections. For this purpose, they will evaluate the elections of 2022. How we can improve the election process. SP also wants to collaborate with other democratic bodies like the student council to improve and make visible student democracy.

3. Engage students at NLA University College

After a time with a lot of home office and digital teaching, we need to get the students involved on campus again. It can be through student democracy, or other line associations and student groups. SP will facilitate and support students who want to establish sports teams and other student associations.

4. Work for a more sustainable operation

The FN's climate report shows that climate emissions must be significantly reduced. SP wants the college to take greater social responsibility and work for a more sustainable operation. SP will work to ensure that NLA's current and future buildings are as sustainable as possible.

5. Strengthen relation with other student organizations

SP should actively strengthen the relation with other student organizations in settings where it comes naturally. The student parliament will benefit from sharing knowledge with other institutions.